

**Minutes**

WiredWest Board of Directors Meeting

Online

Wednesday, January 3, 2024, 6:30 pm

**Attending:** Sheila Litchfield, Doug McNally, Simon Zelazo, David Gordon, Kent Lew, Jim Drawe, David Dvore, MaryEllen Kennedy, Jeremy Dunn, Don Hall, Kathy Soule-Regine, Bob Labrie

**Guests:**

**Called to order at:** 6:30pm

**Approval of Warrant #13**

Moved: Kent moved to approve the warrant in the amount of $33,244.20

Seconded: Sheila

Discussion:

|  |  |
| --- | --- |
| **Member Town** | **Vote** |
| Becket | A |
| Heath | Y |
| New Salem | Y |
| Rowe | Y |
| Washington | Y |
| Windsor | Y |

Result: approved unanimously

**Approval of Minutes**

December 20, 2023

Moved: Sheila

Seconded: Kent

Discussion:

|  |  |
| --- | --- |
| **Member Town** | **Vote** |
| Becket | Y |
| Heath | Y |
| New Salem | Y |
| Rowe | Y |
| Washington | Y |
| Windsor | Y |

Result: approved unanimously

**Executive Session**

To approve minutes of previous Executive Session

Moved: Doug

Seconded: Sheila

Discussion:

|  |  |
| --- | --- |
| **Member Town** | **Vote** |
| Becket | Y |
| Heath | Y |
| New Salem | Y |
| Rowe | Y |
| Washington | Y |
| Windsor | Y |

Result: approved unanimously

**Operating Agreement**

Vote to approve the WiredWest Operating Agreement

Moved: Kent moved to table this vote to a future meeting since some members did not receive Jim’s email with the current agreement.

Seconded: Jeremy

Discussion:

|  |  |
| --- | --- |
| **Member Town** | **Vote** |
| Becket | Y |
| Heath | Y |
| New Salem | Y |
| Rowe | Y |
| Washington | Y |
| Windsor | Y |

Result: Jim has re-sent the operating agreement.

**Investment Committee**

Vote to approve new member – Bob Gross

Moved: Kent moved to appoint Bob Gross

Seconded: Jeremy

Discussion:

|  |  |
| --- | --- |
| **Member Town** | **Vote** |
| Becket | Y |
| Heath | Y |
| New Salem | Y |
| Rowe | Y |
| Washington | Y |
| Windsor | Y |

Result: approved unanimously

**Fire alarm testing**

Cebula offered to do this annually. Some towns need to discuss with ML board. David – Cebula says it will be cheaper if they are doing several towns at once. Doug feels it’s an MLP Manager decision, but some MLPs are still working on manager’s duties. MaryEllen reported the New Salem Fire Chief was in favor of the testing.

**RRR update**

North, Central, South complete – waiting for user acceptance testing. East – needs sharing agreement with Wendell and Shutesbury IRU to be completed. Central does not have cost sharing or IRUs signed yet. The Central speed problems changed due to reconfiguration. All 3 clusters bought a spare router. 2 clusters applied for Municipal Fiber grants for the costs.

**Finance Report**

Bob is still working on being bonded. He will check with MIIA and another insurance firm that Jim recommended. Bob asked about a succession plan. Doug suggested that we identify Kent as the person who could step in if our Executive Director was unavailable. We will discuss at the next meeting. Bob will start working with Fidelity. Greenfield Savings Bank belongs to the Depositors Insurance Fund as well as FDIC, so there is coverage over $250,000.

**Town updates**

**Other business which could not be reasonably foreseen within 48 hours of meeting**

David reported we moved the wiredwestfiber.com and .net domains to Blue Host. Simon Z has some suggestions, MaryEllen will connect with him.

**Confirm next BoD meetings**

January 17, 6:30pm

February 7, 6:30pm

February 21, 6:30pm

Future – every 1st & 3rd Wednesday at 6:30pm

**Adjourn** 7:46pm

Moved: Sheila

Seconded: Kent

Discussion:

Result: Approved by voice vote.