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| WiredWest Executive Committee Meeting Minutes | | | | | |
| March 21, 2018 | | 6:30 pm | | HCOG | |
| Facilitator | Jim Drawe | | | | |
| Minute Keeper | MaryEllen Kennedy | | | | |
| Committee Attendees | Jim Drawe David Dvore Craig Martin  Bob Labrie Jeremy Dunn  Charley Rose MaryEllen Kennedy | | | | |
| Guest Attendees |  | | | | |
| Approve Minutes from 2/28/2018 Yes NO Not Applicable | | | | | |
| DD abstains | | | | | |
| Review March 17 BoD meeting | | | | | |
| Discussion Notes |  | | | | |
| Major theme – towns concern with WG+E management of the project – missed deadlines, etc. We feel they could use more resources, especially with project management skills.  Problem that we struggle to achieve quorum. Town updates take a long time, but issues are common so it is helpful. | | | | | |
| Decisions/Outcomes |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
| Identify towns not attending regularly | | | MaryEllen | | 3/28 |
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| Regional Broadband Solution | | | |
| Discussion Notes |  | | |
| 1. Insurance update – note from Gayle, she contacted VT broadband provider who uses another insurance company – they limit aerial fiber costs to $150,000. David Dvore – if MLP is separately incorporated and has its own tax id, must get its own insurance, otherwise can be covered by the town. 2. Edge cases – Jim sent reply from Diedre on edge cases. Gayle sent email that there’s a bill in legislature which would allow towns to service customers outside town boundaries. Town of Mt. Washington had bill to allow construction without MLP, they are now operating w/o one. Jim had not asked Diedre to write a lease agreement for edge conditions, David thinks he’d like a lease one. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
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MLP Board/Broadband Committee Minutes

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| Westfield Gas + Electric (WG+E) | | | |
| Discussion Notes |  | | |
| Jim sent email to Rich Carnall regarding project management.  WG+E lawyer now reviewing the proposed contract.  Drop policy meeting hosted by WG+E March 28. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
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| Committee Updates | | | |
| Discussion Notes |  | | |
| Finance – Bob showed email from Chesterfield re: WW financials. We are currently running at a slight loss on the ISP for George Propane – they bought the fiber, but we own it. Bob will recreate the FY17 financials. Our cost in MailChimp is due to the need to maintain the list of subscribers. The mail services give us a lot of support, tracking, non-delivery handling, etc. On dissolution, any cash on hand would go back to towns.  Bob heard from town of New Marlborough – due to WW invoice, town will be voting whether to remain in WW soon. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
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| Review other ongoing work | | | |
| Discussion Notes |  | | |
| WW insurance policy – Jim checked, it has $3M liability & vehicle coverage needed for Geo Propane poles. He will invite the agent to come to EC meeting and discuss current coverage & directors’ insurance.  Jim met with New Ashford SB, who had voted to withdraw from WW. Jim presented financial info and felt they were more in favor. They are about to issue bid for procurement of equipment, pole apps have been submitted – expecting first customers to come up this July, this may be unrealistic.  Bob Handsaker reported Bill Ennen said that there may be a process to request funding for poles not on public ways. Public ways are maintained by the towns.  Jim attended the “nerd convention” – 6 people from Northampton who want fiber. He advised them to talk to town officials. They’ve invited him to present on their online channel.  Jim will contact the town in SE Massachusetts which had approached David Dvore. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
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| Other business which could not be reasonably foreseen within 48 hours | | | |
| Discussion Notes |  | | |
| CAF II – Crocker is approaching towns to sign an MOU to join their application for CAF II funds. WG+E is also going to apply.  April 4 BoD -planning agenda.  Hawley meeting soon with WiValley & Fred Goldstein – Jim plans to attend and discuss overlash (not permitted on MB123), etc. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
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| MEETING WRAP UP | | | |
| Set Next Meeting | | | |
| April 11 | | 6:00 pm | HCOG |
| Agenda Items | Next meetings 4/11, 4/25 (and 4/18 if needed) | | |
| Adjourn at 8:30 pm | | | |
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