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| WiredWest Executive Committee |
| December 7, 2017 | 6:00 | HCOG |
| Facilitator | Jim Drawe |
| Minute Keeper | MaryEllen Kennedy |
| Committee Attendees | [x] Jim Drawe [x] David Dvore [x] Craig Martin [ ] Bob Labrie [x] Jeremy Dunn [ ]  [x] Charley Rose [x] MaryEllen Kennedy [ ]   |
| Guest Attendees |  |
| Approve Minutes from 11/30/2017 [x] Yes [ ] NO [ ] Not Applicable |
| Jeremy abstains |
| Plan for December 13 BoD meeting |
| Discussion Notes |  |
| Agenda:Items carried over from Nov 15. Insurance – David talked to PURMA – they are interested and have an underwriter. $10,000 deductible, minimum cost - $1,000/month. MIIA still working on it, perhaps more info Jan-Feb. |
| Decisions/Outcomes |  |
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| Action Items | Person Responsible | Deadline |
| Publish agenda | MaryEllen | 12/8/17 |
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MLP Board/Broadband Committee

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| Regional Broadband Solution |
| Discussion Notes |  |
| MOU8 towns have signed. So far, that does not give any savings in backhaul – towns not contiguous. Jim’s analysis of Leverett’s repair experience shows it’s cheaper to do maintenance ala carte, instead of the yearly flat rate per mile OTT proposed. Leverett has increased its maintenance budget. Jim has updated the spreadsheet with some changes and will send out to EC. MLPs will need to pay for audit, separately from the town. WG+E’s proposed stepped discount for all towns based on customer numbers would benefit WW.Jeremy – WG+E still advocating home run topology; simpler for add/move/changes done in a single place. Craig – Graeme suggests putting a pedestal in the Lake Wyola area since 25% of premises are there. foa.org – has costs for fiber work – and very large fiber bundles do cost more (e.g. 2x the fiber, more than 2x price). They could add a redundant feed to the pedestal, to improve uptime for subscribers. Looking at phone service (also relies on fiber connections), there are very few catastrophic events, probably should not worry too much.  |
| Decisions/Outcomes |  |
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| Action Items | Person Responsible | Deadline |
| Send updated spreadsheet to EC members | Jim | 12/8/17 |
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| WG+E |
| Discussion Notes |  |
| They replied to Shutesbury RFI, quoting rates based on subscriber numbers of all external towns, so WW does not get a lower rate based on subscribers. Jim said they would honor the “up to 5,000 customer rate” even if we had a significantly lower number of subscribers – the Shutesbury RFI had several lower tiers.Our main issue with OTT is their one time connection fee, which impacts our ability to accumulate a cash reserve. But it will be to WW’s advantage to have large numbers even if they are not all from WW towns. We think OTT may be adding other services which are billed direct to customers but does not add revenue to the town. WW could bring in other services.  |
| Decisions/Outcomes |  |
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| Action Items | Person Responsible | Deadline |
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| Committee Updates |
| Discussion Notes |  |
| No discussion. |
| Decisions/Outcomes |  |
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| Action Items | Person Responsible | Deadline |
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| Other Business not foreseen |
| Discussion Notes |  |
| David’s WW message email. It’s good, but Craig thinks we need to show future value as well. Ideas from group:* Backhaul
* Future negotiations would be enhanced by larger group
* Municipal organizations exist and help towns in other dimensions
* Towns are already overworked, coop adds management resources

David posted to Google docs, the group edited it online. |
| Decisions/Outcomes |  |
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| Action Items | Person Responsible | Deadline |
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| MEETING WRAP UP |
| Set Next Meeting |
| January 3, 2018 | 6:00 | HCOG |
| Agenda Items  |  |
| Adjourn at 9:05 pm |
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