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| WiredWest Executive Committee | | | | | |
| November 1, 2017 | | 6:00 pm | | HCOG | |
| Facilitator | Jim Drawe | | | | |
| Minute Keeper | MaryEllen Kennedy | | | | |
| Committee Attendees | Jim Drawe David Dvore Craig Martin  Bob Labrie Jeremy Dunn  Charley Rose MaryEllen Kennedy | | | | |
| Guest Attendees |  | | | | |
| Approve Minutes from 10/11/2017 Yes NO Not Applicable | | | | | |
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| Review Oct 18 Board of Director’s meeting | | | | | |
| Discussion Notes |  | | | | |
| Presentations were well received, with few questions. New Marlborough has had follow up questions on the spreadsheet, they seem interested.  The Board agreed that future meetings will be in Cummington, not Northampton.  Jim has official letter of withdrawal from Peru – to be filed.  [David – Rowe update. Many committees involved in approving pole placement. Expects route map will be done soon.]  Next Board meeting – votes on revenue sharing & MOU, WG+E contract & town updates. | | | | | |
| Decisions/Outcomes |  | | | | |
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| Action Items | | | Person Responsible | | Deadline |
| Update agenda for Nov 15 meeting & post | | | mek | | 11/3/17 |
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| Regional Broadband Solution | | | |
| Discussion Notes |  | | |
| MOU: Jim sent out an update, the only changes are in the term sheet. This will go out to delegates, reminding them we’ll be voting on the revenue sharing (spreadsheet sent last week) and MOU at BoD on Nov 15. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
| David to send the marked-up version of MOU to delegates. | | David |  |
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| Matrix/Frontier | | | |
| Discussion Notes |  | | |
| MBI is proposing to give Frontier $1M over what it had promised the town. Middlefield & Hawley are key for us, connecting with them would help our network topology. They could use the subsidy. New MBI Flexible Grant Program asks how much of the town can be connected with existing planned grants, instead of mandating percent of coverage. We have an opportunity to ask for additional funds to support the towns which can’t afford to build. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
| Call Carolyn Kirk to discuss aid for most challenged towns. | | Jim Drawe |  |
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| WG+E | | | |
| Discussion Notes |  | | |
| Contract meeting on October 20 went well. WG+E will make changes to contract as discussed. Jim has already made the changes which WiredWest agreed to do. They felt we could complete by November 15. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
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| Committee Updates | | | |
| Discussion Notes |  | | |
| Finance:  Bob – has invoices ready to send on Friday, for towns he has notified. He needs contact information for other towns & will ask Melissa who should have that information. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
| Send invoices for 2018 dues to towns. | | Bob Labrie |  |
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| Ongoing work, other business | | | |
| Discussion Notes |  | | |
| DLS reply to Jim/Diedre’s letter – they will work with towns one on one for specific issues. They will not take action on BB-only MLPs; towns must adhere to good accounting practices. David suggests that we explain what the accounting differences are to the delegates.  Goshen holding an SB meeting Nov 13 to discuss MLP accounting, invitees include Tom Scanlon (auditor), Bill Ennen, Jim Drawe & Bob Labrie.  Revenues should go into the MLP account, since it will pay the expenses. David – Rowe is using project accounting for the construction funds.  Chesterfield met with WG+E on Monday, no MLP manager yet.  Worthington – Charter meeting, probably Nov 9.  Shutesbury – 60 days have passed since they submitted pole applications. Response from Verizon for 1 application, nothing from National Grid. MR quote on the returned application – about $300/pole. | | | |
| Decisions/Outcomes |  | | |
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| Action Items | | Person Responsible | Deadline |
| Scan DLS reply, email to town officials, | | Bob Labrie |  |
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| MEETING WRAP UP | | | |
| Set Next Meeting | | | |
| November 30, 2017 | | 6:00 om | HCOG |
| Agenda Items |  | | |
| Adjourn at 8:34 pm | | | |
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