WiredWest Executive Committee Meeting Agenda

Date / time: Wednesday, August 30th, 2013, 2pm
Location / address: Hampshire Council of Governments, 99 Main Street, Northampton, MA

Meeting called to order at 2:16 pm. Present: EC members Monica Webb (chair) Jim Drawe, Reva Reck, Steve Nelson, Glenn Cardinal and Jean Atwater-Williams (recording). Guests: Dan Jacques, David Epstein.

1. Approval of EC meeting minutes of 8/6/2013 and 8/21/2013 - Jim moved that we approve the minutes from 8/6. Reva Seconded. All in favor with one abstention (Jean). Jim moved that we approve the minutes from 8/21. Reva Seconded. All in favor with one abstention (Jean).

2. Updates and discussion:

a. contract with David Epstein (EAIG) - Steve reviewed the proposed contract and his discussion with counsel. David responded to clarify the intent and spirit of the agreement. David's people will draft some changes to the language; Steve will pass in front of our counsel; EC and BoD will meet 9-10-13.

b. ISP developments - concerns arose surrounding the bid for contract services for fiber extension customers. To ensure transparency 3 bids will be solicited. Discussion regarding antenna installation is moving along although more info is needed. Voip providers and potential agency agreements were discussed. Will be meeting week of 9/9 to review DLTA grant agreement/contract development.

c. Matrix proposal - Kevin and Jim met with Matrix. We have requested information regarding rate of incremental build out to our underserved towns. We will continue discussions.

d Transition planning - Reva has requested that Monica document her current tasks and activities with regard to WW. Additionally, the start date of Monica's new position has been delayed by approximately 2 months. Dan Jacques is considering coming onto the EC to assist in transition. EC discussed ways in which Dan's experience and somewhat limited availability could be beneficial to WiredWest. Dan will attend meetings for the near future to see if it is a good fit and to determine if he should be proposed as an official EC member.

3. Review other ongoing work, including meetings, conference calls - EC discussed upcoming meeting schedule and attendance at the bond hearing in Boston on September 18th. Monica will send out information about this hearing via our contact list(s).

4. Other business which could not be reasonably foreseen within 48 hours of meeting

Meeting adjourned at 4:57 p.m.