



## **WiredWest Executive Committee Meeting Minutes**

**Date / time:** Wednesday, February 6, 2013 3:00 pm

**Location / address:** Hampshire Council of Governments, 99 Main Street, Northampton, MA

Meeting called to order at 3:25 p.m. Those present: Monica Webb (Chair), Steve Nelson, Jim Drawe, Reva Reck, Kevin Cahill, Jean Atwater-Williams (recording).

1. Approval of minutes of 1/30/2013 - Reva moved to accept; Jim seconded; all in favor with abstention (Steve Nelson).
2. Report on legislative briefing - Monica, Steve, Reva & Jim attended a legislative briefing session at Elizabeth Warren's office and provided a report to the committee.
3. Follow-up on Board meeting of 2/2/13 - fee assessment was a flawed process due to timing required for assessments per WW bylaws. EC needs to be more cognisant and better prepared prior to board meeting. Overall, however, meeting was productive.
4. Confidentiality agreement, NDA, and conflict of interest for Bill Stathis - Certain people will require an NDA. Steve will work on a draft.
5. WiredWest ISP - WW will pursue ISP initially for a low number of higher volume customers; CAI's will be served as soon as feasibly possible. Financing meeting has been rescheduled to next week. Pricing for servicing clients has been received. Contracts have yet to be signed. Those will be pursued after financing meeting has resulted in getting the go ahead.
6. Financial advisor contacts and financing strategy - EC discussed selection and vetting of financial advisor. Jim downloaded and printed the 85 page manual for completing the RUS application (which is 47 pages). It is a very complex process. EC will meet next wednesday to begin the planning process (download the manual beforehand).
7. Progress reports:
  - a. Support Card campaign - on track to go over 10,000 support cards returned.

- b. Legislative work - in progress.
- 8. Review ongoing work, including meetings, conference calls - see above
- 9. Other business which could not be reasonably foreseen within 48 hours of meeting - n/a

Meeting adjourned at 6:03 p.m.