



WiredWest Executive Committee Meeting Minutes

Wednesday, September 5, 2012, 2:30 PM

Hampshire Council of Governments, 99 Main Street, Northampton, MA

Meeting called to order at 2:35 Present: Monica Webb, Kevin Cahill, Reva Reck, Jim Drawe, Glenn Cardinal. Arriving shortly after meeting called to order: Steve Nelson and Jean Atwater-Williams.

1. Conference call with Matrix - Matrix reviewed the documents provided to them by Jim & Kevin. A number of points were clarified; questions were presented. Ron Cassell will provide minutes for the call.
2. Approval of minutes of 08/15/2012 and 8/22/2012 Executive Committee Meetings - Minutes were not shared on Google Docs for 8/15, so could not be reviewed and approved. Jim moved we accept the minutes for 8/22/2012. Kevin seconded. Approved unanimously.
3. Follow up from Board of Directors Meeting - Monica felt that the board meeting went very well, with the exception of the subject of the audit. It was agreed that since we have an RFP for a financial advisor, we would like to let the financial advisor make the determination as to when it would be appropriate to perform an audit. Additionally, Jim indicated that he spoke to the AG's office and was told that as an MLP Cooperative we may be exempt from public procurement regulations because municipal lighting plants are not required to use the pp process.
4. Progress reports: Support Cards, Delegate info meetings - data entry is progressing. Reva and Jim are fine tuning it "on the fly". Glen reminded us that some of our potential customers are easily confused by the terms internet, broadband, digital phone, etc. We need to be educating as we speak to these folks. Jon Hardie has requested information regarding the information we are collecting via the support card; the EC believes a privacy policy needs to be crafted and brought before the board of directors for input and approval. Monica mentioned that postage needs to be prepaid for each town. Postage expenses should be submitted to Jim for reimbursement and will then be billed to the individual towns. Monica suggested that we cap the expense at .30 per piece for those towns that cannot be mailed as general delivery. Glenn reports that delegate info meeting in Peru will take place tomorrow upstairs in the Peru town hall. A number of meetings have been held; others are planned.
5. Governance work (LOI, opinions from counsel, etc.) - Steve will be attending a seminar on OML and will also be getting a letter from the AG office with a favorable opinion for WW. Steve reviewed correspondence from Diedre Lawrence regarding the municipal space, which was not encouraging. Monica mentioned that having a right of way would be a very important financial

advantage to WW. Various other pole attachments strategies and legislative approaches are also being evaluated. Steve has been unable to speak to Diedre directly, but will follow up with her this week to see if there is some other strategy we could pursue. LOI has been delivered has been provided by David Shaw. EC members will review and get back to Steve with comments and review a revised draft if necessary.

6. Town Membership status updates - The map on the website will be updated to reflect the most current status of our towns. Some towns are no longer participating members. Others have joined.
7. Businesses interested in service in non-WiredWest towns - tabled until next meeting.
8. Database training and feedback - tabled until next meeting.
9. Review meetings and conference calls - Monica attended a technology conference last week. She came away with much good info from other attendees such as pricing, video, legislative, etc. Monica, Jean & Tim met with a gentleman with MIT who will serve as the alternate for New Marlborough. Jean spoke with Bart Daly, the Momentum rep the EC previously met, and he indicated that Momentum is moving away from wholesale VoIP, and that he is no longer associated with them. He indicated that he would be willing to assist WiredWest on a voluntary basis, and that the pricing he gave, however, should be good with any number of VoIP providers.
10. Updates on ongoing work - please see other agenda item notes.
11. Other business which could not be reasonably foreseen - n/a

Meeting adjourned at 6:02 p.m.