WiredWest Executive Committee Meeting Minutes

Wednesday, August 15, 2012, 1:00 PM
Hampshire Council of Governments, 99 Main Street, Northampton, MA

Meeting brought to order at 1:10pm by Monica. In attendance were Kevin, Jim, Steve, Glenn and Reva.

1. Kickoff meeting with Matrix
   Ron Cassel, Rick Heys, Matt Zorrance
   Went over the general plans and needs of the Coop.
   Discussed list of what we need to send to them.
   Setup for weekly conf calls at 2:30pm during the EC meetings.
   Adjourned at 3pm for 30mins.
   Re-convened 3:35pm
2. Approval of minutes of 08/08/2012
   Motion to accept by: Jim
   2nd by: Monica
   Accepted as amended.
3. Progress reports: Support cards, Delegate info meetings
   Online version is being filled out now, radically different rates of return by town
   Suggestion to fill out the form online.
   Discussed Delegate info meetings.
4. Financing Strategy
   Finance Committee will be starting to work on the RFP for a Financial advisor next week.
   Proposal for CBRSD discussed.
   Pioneer Valley School meeting next week.
   Working on breakout of MBI Grant and what is left.
   Market St bills have not been paid yet.
5. LOI update
   It should be here shortly from David Shaw according to Steve.
6. ISP feasibility status
   Talked to Boston firm for ISP services.. Will send along details when rec'd
7. Five Colleges Initiative & other college student connections
   Susan Crawford was in contact with the students and suggested to them to connect with WiredWest.
8. Review meetings and conference calls
   Matrix first meeting today.

9. Updates on ongoing work

Processed invoice for printing from KwikPrint to be paid out of the Cummington funding
Motion by Jim to pay invoice.2nd by Kevin, approved.
Discussion on proper paperwork for towns admission into WiredWest.
Huntington needs the Selectmen for signature due to the changes in the Town Delegate for WiredWest.
Invoices sent to last four joining towns.
Wordpress changes still needed per Monica.
Email still needs to moved to the new server.

10. Other business which could not be reasonably foreseen

Meeting closed at: 5:25pm
Respectfully submitted, temp scribe (Kevin Cahill)