



WiredWest Executive Committee Meeting Agenda

Wednesday, December 5th, 2012 2:30PM

Hampshire Council of Governments, 99 Main Street, Northampton, MA

Meeting called to order at 2:40 p.m. Attendees: Kevin Cahill, Jim Drawe, Glenn Cardinal, Reva Reck, Steve Nelson, Monica Webb (chair), Jean Atwater-Williams (recording). Guests: included Ron Cassell, Matthew Zerance and Richard Heys from Matrix. Tim Newman also attended.

1. Meeting with Matrix - EC members met with Matrix to discuss the cost estimates, including datafiles, road miles, various technologies and potential strategies to reduce make ready costs, including alternative pole attachment methods.
2. Approval of minutes of 11/07/2012 and 11/28/2012 - tabled until next meeting
3. Progress reports:
 - a. ISP Business planning - based on yesterday's MBI phone call, the MBI says the telecommunications surveys will be used to do a collective bid. Linda Dunleavy from FRCOG, one of the agencies which did the survey, says they intend to provide information about various MBI last mile vendors including pricing to CAI's, but not to attempt a collective bid process.
 - b. Support Card campaign - EC members gave updates on progress of several towns.
 - c. Website review - Site is nearly ready to go live. Jean will attach minutes by end of week; Jim will make live over the weekend.
 - d. Financing strategies - new detailed information from Matrix info will be incorporated into the proforma by Jim.
4. DLTA grant - due Dec 15; Monica will apply for grant potentially for CAI contracts. Will review document next week.
5. MBI meeting - Meeting scheduled at G4S headquarters at 4:00 pm. Monica & Jean will meet with them. EC will meet at 5:30 at HCOG.
6. Follow-up from BoD meeting - CA will be distributed and posted on the web within the next week. Stats are still being sent to delegates.
7. Review ongoing work, including meetings, conference calls - Kevin spoke to Dan from Montgomery regarding loading the Matrix info into AutoCad. It has been loaded and Kevin will meet him to review tomorrow. Reva will be meeting with the town of Windsor next week and will communicate the issues up front involved with adding a town at this point in the process.
8. Other business which could not be reasonably foreseen -

Meeting adjourned at 6:55 p.m.