



## MINUTES

### WiredWest Executive Committee Meeting

**Date / time:** Friday, December 13, 2013, 10:00 AM

**Location / address:** Hampshire Council of Governments, 99 Main Street, Northampton, MA

Meeting called to order at: 10:10 am. EC Members present: Monica Webb (Chair), Jim Drawe, Dan Jacques, Steve Nelson, Reva Reck, Glenn Cardinal and Jean Atwater-Williams (recording). Others present: Becky Torres and David Epstein.

1. Approval of EC meeting minutes from 12/06/2013 - tabled until next meeting.
  
2. Follow-up from Board Meeting - Great meeting. Comments were very favorable. Going forward, Dan will give an RUS application progress report. Cable Towns seemed pleased with WW advocacy for universal service (whether cable or fiber) on their behalf. Board favorably entertained raising an annual fee.
  
3. Updates and discussion:
  - a. MBI update - EC discussed various town funding vehicles based on David's discussions with MBI's kitchen cabinet. EC raised concerns about town contributions, ownership, operational control, and strategy going forward.
  - b. ISP developments - Verizon paperwork should now be complete for Goshen customer. Glenn is working with Warwick Broadband to see if WW can meet their requirements. Jim reports we have received a quote from Matrix for connections to 4 homes in New Marlborough. Jim is also working with another potential customer in Cummington.
  - c. RUS application - Dan has summarized the RUS tasks. Updated market survey is tentatively targeted for late January or early February.
  - d. Cable Towns, including discussion of Charter towns - 3 WW charter towns have "legacy" cable towns who don't currently have internet. Charter has announced that their systems will be converted to digital sometime in 2014. Internet will presumably be available then. WW will need to adjust RUS application accordingly at the time it occurs.
  
6. Review other ongoing work, including meetings, conference calls - Reva brought up that FRCOG DLTA grants are available. There is no current project we are planning to utilize the grant for at this time.

Meeting adjourned at 1:40 pm.